



MINTUES OF THE CLAIMS COMMITTEE MAY 08, 2024

A meeting of the Claims Committee was held via teleconference.

Members Present

Adelanto	Jessie Flores
El Monte	Rigoberto Gutierrez
Fullerton	Pamela Mackie, Chair
Huntington Park	Eduardo Sarmiento
San Fernando	Erica Melton

Members Absent

None

Others Attendees

AdminSure	Kristen Vanscourt (<i>left at 10:24 a.m.</i>)
	Stacy Goopio (<i>left at 10:24 a.m.</i>)
Johnson Schachter & Lewis	Kellie Murphy
Kessel & Megrabyan	Warren Williams (<i>joined at 10:43 a.m., left at 11:56 a.m.</i>)
One Source	Louise Edler
RPA	Danielle Rogacki
	Amber Anderson
	Nilsa Quandt

1. CALL TO ORDER

Committee Chair Pamela Mackie called the meeting to order at 10:03 a.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

A roll call determined a quorum was present.

3. PUBLIC COMMENTS

None.

4. APPROVAL OF AGENDA AS POSTED

Motion by Rigoberto Gutierrez (El Monte), seconded by Jessie Flores (Adelanto), to approve the agenda as posted. Motion passed unanimously via roll call vote, with representatives from Adelanto, El Monte, Fullerton, Huntington Park and San Fernando voting "aye".

5. CONSENT CALENDAR

Motion by Rigoberto Gutierrez (El Monte), seconded by Jessie Flores (Adelanto), to approve Consent item: A) Minutes of the March 20, 2024 Claims Committee Meeting, and to receive and file items: B) Claims Committee Attendance Record as of March 2024, C) Workers' Compensation Claims Auditor

Contract, D) Liability Program Claims Audit Follow-up and E) Property Claim Payment Notification. Motion passed unanimously via roll call vote, with representatives from Adelanto, El Monte, Fullerton, Huntington Park and San Fernando voting “aye”.

6. OPEN SESSION

A. Election of Claims Committee Vice Chair

Dani Rogacki, Interim Executive Director, stated that with the departure of Sergio Ibarra from the Claims Committee, the position of Vice Chair had become vacant. As such, it was recommended the Claims Committee approve Rigoberto Gutierrez, who expressed interest in serving in the role. Mr. Gutierrez’s extensive background in claims, it was noted, would make him a great addition to the team.

Motion by Eduardo Sarmiento (Huntington Park), seconded by Erica Melton (San Fernando), to approve Rigoberto Gutierrez as Vice Chair of the Claims Committee effective July 1, 2024. Motion passed unanimously via roll call vote, with representatives from Adelanto, El Monte, Fullerton, Huntington Park and San Fernando voting “aye”.

B. Approval of Meeting Dates for the 2024-25 Program Year

Amber Anderson, Assistant Executive Director, presented the proposed meeting schedule for the 2024-25 program year as follows:

- July 24, 2024
- October 30, 2024
- January 29, 2025
- April 16, 2025

A discussion followed regarding keeping the meetings virtual and posting of the agenda.

Motion by Erica Melton (San Fernando), seconded by Eduardo Sarmiento (Huntington Park) to approve the proposed meeting dates for 2024-25 program year. Motion passed unanimously via roll call vote, with representatives from Adelanto, El Monte, Fullerton, Huntington Park and San Fernando voting “aye”.

C. Claims Committee Membership Discussion

Ms. Rogacki reviewed the composition of the Claims Committee, stating as of June 2024 there were no members with terms ending. It was noted there has been interest from two members in filling any vacancies as they may arise.

Information only.

D. Request to Add Attorneys to the Liability Defense Panel

Louise Edler, Liability Program Manager, presented a request to add attorney Pricilla George to the approved Liability Defense Panel in conjunction with the City of Glendora. Ms. George was nominated in January of 2023; however the nomination was not carried forward to the Committee during that time. Following discussion on the oversight, the Committee requested that an updated nomination letter be presented at the upcoming Board of Directors meeting scheduled for May 16, 2024.

Motion by Jessie Flores (Adelanto), seconded by Rigoberto Gutierrez (El Monte) to recommend Board approval of the addition of Pricilla George to the Liability Defense Panel. Motion passed unanimously via roll call vote, with representatives from Adelanto, El Monte, Fullerton, Huntington Park and San Fernando voting “aye”.

7. CLOSED SESSION

The Committee entered into closed session at 10:24 a.m. to discuss the following items:

- A. Discussion of Open Claims and Conference with Legal Counsel pursuant to Government Code Section 54956.95(a):
- Brady v. Whittier (GL)
 - Coulter v. Azusa (GL)

8. REPORT FROM CLOSED SESSION

The Committee reconvened to Open Session at 12:02 p.m. and Legal Counsel advised that no reportable action was taken in any matter listed.

9. CLOSING COMMENTS

None.

10. ADJOURNMENT

The Chair adjourned the meeting at 12:03 p.m.