



# BOARD OF DIRECTORS

## MEETING AGENDA

AC Hotel | LA South Bay  
2130 East Maple Avenue  
El Segundo, CA 90245  
Phone: (310) 322-3333

December 5, 2024  
8:30 a.m.

### 1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

### 2. INTRODUCTIONS

### 3. PUBLIC COMMENTS

*Reserved for members of the public to address the Board relative to matters not on the agenda. Those who wish to address items on the agenda may do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments are limited to 5 minutes per person, 20 minutes total.*

### 4. APPROVAL OF AGENDA AS POSTED OR AMENDED

*As a matter of procedure, the Board should approve the agenda*

### 5. INFORMATIONAL ITEMS

*As to each agenda item, the Board may take action and/or receive informational reports as appropriate.*

A. Report from Ad Hoc Committee: Program Administration Contract (*Kellie Murphy*)

### 6. CONSENT CALENDAR

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

A. Minutes of the August 22, 2024 Board Meeting.....	4
B. Minutes of the October 15, 2024 Special Board Meeting.....	11
C. Minutes of the November 14, 2024 Special Board Meeting.....	15
D. Approval of Liability Premium Return .....	18
E. Addition of Counsel to the ICRMA Defense Panels.....	19
F. Disbursement Registers: August - October 2024 .....	42
G. Approved Minutes of the July 24, 2024 Claims Committee Meeting.....	45
H. Quarterly Financials/Treasurer’s Report as of September 30, 2024 .....	48
I. Quarterly Investment Report as of September 30, 2024 .....	105
J. Risk Management Fund Balance as of September 30, 2024.....	163
K. Quarterly Risk Management Training and Universities .....	164
L. Annual Calendar Overview.....	165
M. Strategic Plan Status Report .....	201

*Action: Approval items A-F; receive and file items G-M.*



**7. CLOSED SESSION**

*The Board will hold a closed session to discuss any or all matters listed on the agenda. All confidential materials (electronic or otherwise) must be destroyed following the meeting.*

- A. Discussion of Open Claims and Conference with Legal Counsel pursuant to Government Code Section 54956.95
  - Hernandez v. Downey
- B. Conference with Legal Counsel regarding Existing Litigation pursuant to Government Code Section 54956.9(d)(1):
  - Hawthorne v. ICRMA
  - Redondo Beach v. ICRMA
  - ICRMA v. Baldwin Park
  - Hermosa Beach v. ICRMA (?)

**8. REPORT FROM CLOSED SESSION**

*Report from Closed Session: Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**9. OPEN SESSION**

*As to each agenda item, the Board may take action and/or receive informational reports as appropriate.*

- A. Confirmation of Appointment to Secretary Position (*Sergio Ibarra*) .....204  
*Action: Approve of the President’s appointment of Veronica Gutierrez as Board Secretary.*
- B. Workers’ Compensation Claims Audit Results (*Alan Fleming*).....205  
*Action: Review and provide direction as needed.*
- C. Financial Statements and Auditor’s Report as of June 30, 2024 (*Art Ngo*) .....275  
*Action: Receive and file.*
- D. Reaffirmation of Liability Program Assessment (*Mike Harrington/Kellie Murphy*) .....305  
*Action: Reaffirm the assessment for 2006-07 through 2014-15.*
- E. Update on Member Withdrawal Notices (*Dani Rogacki*) .....322  
*Action: Information only.*
- F. Update on Underwriting Renewal Process for 2025-26 Program Year (*Amber Anderson*) .....323  
*Action: Receive and file.*
- G. Broker Stewardship Report for 2024-25 (*Susan Blankenburg*) .....326  
*Action: Receive and file.*
- H. Member Retained Limit Study Results (*Dani Rogacki*) .....327  
*Action: Receive update on pool-wide study for 2024-25 program year.*
- I. Report from Ad Hoc Committee: Property Appraisals RFP (*Sergio Ibarra*) .....328  
*Action: Receive report from the Committee and provide direction as needed.*
- J. Vendor Satisfaction Survey Results (*Dani Rogacki*) .....352  
*Action: Review and file.*



- K. Approval of Attorney Additions to the Liability Defense Panel (Tyler Conlin/Louise Edler) .....383  
*Action: Approve of the proposed attorney additions to the Liability Defense Panel.*
- L. Approval of Contract Addendum: OneSource CMS (Dani Rogacki) .....405  
*Action: Review and approve the contract addendum for OneSource CMS.*
- M. Approval of Contract for Financial Services: Eide Bailly (Dani Rogacki) .....406  
*Action: Review and approve the contract for financial services with Eide Bailly.*
- N. Fall Conference Attendance Recaps (Amber Anderson) .....411  
*Action: Information only.*
- O. Report on Granted Settlement Authority as of September 30, 2024 (Kellie Murphy).....417  
*Action: Receive and file.*

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**10. CLOSING COMMENTS**

*Time is reserved to identify matters for future Board business.*

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**11. ADJOURNMENT**

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**UPCOMING SCHEDULED MEETINGS**

March 6, 2024	SpringHill Suites   Downey, CA
May 15, 2024	SpringHill Suites   Downey, CA

*In compliance with the Americans with Disabilities Act, those in need of special assistance to participate in this meeting are requested to contact ICRMA [icrma@rpadmin.com](mailto:icrma@rpadmin.com) (949) 349-9604. Notification 48 hours before the meeting enables reasonable arrangements to ensure accessibility (28 CFR 35.102.35.104 ADA Title II).*

*The open session portion of this meeting may be recorded. The recording may be destroyed after 30 days.*