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MINTUES OF THE JANUARY 28, 2026 CLAIMS COMMITTEE MEETING

A meeting of the Claims Committee was held via teleconference on January 28, 2026.

VOTING MEMBERS PRESENT:

Bell	Rickey Manbahal
El Monte	Rigoberto Gutierrez
San Fernando	Sergio Ibarra
South Gate	Thurman Green

MEMBERS ABSENT:

Huntington Park

OTHERS PRESENT:

AdminSure	Kristen Vanscourt
City of Santa Ana	Lori Schnaider
	Luisa Najera
	Sandra Flores
Everett Dorey LLP	Seymore Everett
Johnson Schachter & Lewis	Kellie Murphy
Mainstream Unlimited	Bob May
One Source	Raleigh Saddler
	Tyler Conlin
	Angelique King
Sedgwick	Eric Dahlen
	Marina Acosta
	Ramon Hernandez

1. CALL TO ORDER

Committee Chair Rigoberto Gutierrez called the meeting to order at 10:03 a.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

Roll call was taken, and a quorum was established.

3. PUBLIC COMMENTS

None.

4. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion by Sergio Ibarra (San Fernando), seconded by Thurman Green (South Gate), to approve the agenda as posted. Motion passed unanimously via roll call vote.

5. CONSENT CALENDAR

Motion by Sergio Ibarra (San Fernando), seconded by Rickey Manbahal (Bell), to approve item:

A) Minutes of the October 29, 2025 Claims Committee Meeting

Motion passed unanimously via roll call vote.

6. OPEN SESSION

A. Executive Director's Report

Eric Dahlen, Executive Director, provided an update on the ongoing general liability claims audit being conducted by Praxis Claims Consulting (Praxis). Mr. Dahlen also reviewed ICRMA's current liability coverage structure, noting the program is structured with limits of $35 million per occurrence. He further reported on the statewide trend of increasing "thermonuclear verdicts."

A Committee member requested clarification on the scope of work outlined in the Praxis agreement for the general liability claims review, specifically regarding the review responsibilities for each Third-Party Administrator. Marina Acosta, Deputy Executive Director, explained that the scope included a total of 165 claims—55 claims each from OneSource, Carl Warren, and AdminSure—and confirmed this breakdown was accurately reflected in the proposal.

B. Addition of Attorneys to the Liability Defense Panel

Tyler Conlin, Assistant Liability Program Manager, presented attorney nominations submitted by the City of Santa Ana (11 attorneys), the City of Downey (3), and the City of Hawthorne (2). The Claims Committee discussed the addition of all 16 nominees to the liability defense panel, which would increase the total number of approved attorneys from 139 to 155.

Ms. Acosta noted the administrative team will continue discussions on potential revisions to the Litigation Management Policies and Procedures (LMPPs) at the next Claims Committee meeting in April 2026. Committee members expressed concerns regarding the continued growth of the defense panel. Staff was directed to elevate the issue to the Board for a broader review and potential revisions to the liability defense panel.

Motion by Sergio Ibarra (San Fernando), seconded by Rigoberto Gutierrez (El Monte), to review and recommend approval to the Board of Directors the addition of the 16 attorneys, representing member cities: Santa Ana (11), Downey (3), and Hawthorne (2), to the Liability Defense Panel. Motion passed unanimously via roll call vote.

C. Removal of Attorneys from the Liability Defense Panel

Raleigh Saddler, Liability Program Manager, presented the removal of eight (8) attorneys from the Liability Defense Panel. Mr. Saddler explained these attorneys are either retired or no longer with the nominating firm. He further noted that, following these removals, the total number of panel attorneys will be 147, reflecting the original 139 plus the 16 additions approved in Item 6.B.

Motion by Rigoberto Gutierrez (El Monte), seconded by Thurman Green (South Gate), to approve the removal of the eight (8) attorneys from the Liability Defense Panel. Motion passed unanimously via roll call vote.

7. CLOSED SESSION

All guests and vendor partners not involved in claim matters exited the meeting prior to the start of closed session as well as during any presentations of unrelated claims. The Committee entered closed session at 10:24 a.m.

A. Discussion of Open Claims and Conference with Legal Counsel pursuant to Government Code Sections 54956.95:

- Mall v. Santa Ana (WC)
- Ramirez v. Santa Ana (GL)

8. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 10:50 a.m.

Board and Coverage Counsel, Kellie Murphy, stated no reportable action was taken in any matter listed.

9. CLOSING COMMENTS

The Committee thanked staff for their work in getting the general liability audit completed, as well as for their efforts in cleaning up the Liability Defense Panel.

10. ADJOURNMENT

The Chair adjourned the meeting at 10:54 a.m.