



**MINUTES OF THE
CLAIMS COMMITTEE MEETING
November 8, 2017
9:30 A.M.**

A meeting of the Claims Committee was held on November 8, 2017, at City of Downey.

Name	Member	Present	Absent
Vicki Cross	Glendora	X	
Yvette Garcia	Downey	X	
Sergio Ibarra	Bell	X	
Alison Stevens	Hawthorne	X	
Sara Nazir	Inglewood		X

Others in Attendance:

RPA	Beth Lyons Christina Floe
Johnson Schachter & Lewis	Luther Lewis
Carl Warren & Company	John Beringer Todd Johnson Dwight Kunz Rose Nuno
Richards, Watson, & Gershon	Thomas M. Jimbo

1. CALL TO ORDER

Chair Vicki Cross, Glendora called the meeting to order at 9:35 a.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

Introductions took place and it was determined a quorum was present.

3. PUBLIC COMMENTS

There were no public comments.

4. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion was made by Yvette Garcia, Downey, seconded by Alison Stevens, Hawthorne, to approve the agenda as presented. The motion carried unanimously.

5. CONSENT CALENDAR

Motion was made by Yvette Garcia, Downey, seconded by Alison Stevens, Hawthorne, to approve the Consent Calendar; approve the minutes of the September 20, 2017 cc meeting and direct staff to finalize; review and file the 2017-18 claim committee attendance record. The motion carried unanimously.

6. OPEN SESSION

Combine the Liability and Workers' Compensation Litigation Management Policies and Procedures Documents

The Workers' Compensation Litigation Management Policies and Procedures (WC LMPP) were last reviewed and revised in November 2015, while the Liability Litigation Management Policies and Procedures (LLMPP) were last reviewed and revised in December 2016.

The Litigation Management Policies and Procedures were reviewed and compared this fall, and several discrepancies were found between the documents. The program managers recommend the policies be combined, with specific differences noted, to align the philosophy of both programs.

The committee additionally asked staff to: 1) create separate appendices for the Liability and Workers' Compensation forms; 2) Revise the language on item 9C to reflect "ICRMA may review all defense panel counsel upon a schedule as determined by the claims committee; 3) Research the ability for workers' compensation attorneys to purchase increased limited (\$1 million to \$2 million) of liability coverage; 4) Require attorneys to regularly affirm compliance with the LMPP. The committee asked staff to bring the redline version back to the committee in January 2018 and the Board in February with a proposed effective date of July 1st, 2018.

7. CLOSED SESSION

The Committee convened in closed session at 9:53 a.m.

8. REPORT FROM CLOSED SESSION

The Committee convened in open session at 11:03 a.m. Lewis reported the following: The Claims Committee granted with a 25% increase to the member retained limit in the matters of Appeal of Coverage Denial: Wong, Alne and Jerry vs. Alhambra and in the Botten, Jonathon et al vs. Redondo Beach no action was taken.

9. CLOSING COMMENTS

There were no closing comments

10. ADJOURNMENT

The meeting was adjourned by general consensus at 11:04 a.m.