



**MINUTES OF THE
CLAIMS COMMITTEE MEETING
July 11, 2018
9:30 A.M.**

A meeting of the Claims Committee was held on July 11, 2018, at by webinar/teleconference.

Name	Member	Present	Absent
Vicki Cross	Glendora	X	
Yvette Garcia	Downey	X	
Sergio Ibarra	Bell	X	
Alison Stevens	Hawthorne	X	
Sara Nazir	Inglewood	X	

Others in Attendance:

RPA	Beth Lyons Jennifer Achterberg Bob May
Johnson Schachter & Lewis	Luther Lewis
Carl Warren & Company	Dwight Kunz Rose Nuno
Alderman & Hilgers, LLP	Dan Alderman

1. CALL TO ORDER

Chair Vicki Cross, Glendora, called the meeting to order at 9:34 a.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

Introductions took place and it was determined a quorum was present.

3. PUBLIC COMMENTS

There were no public comments.

4. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion was made by Yvette Garcia, Downey, seconded by Sara Nazir, Inglewood, to approve the agenda as presented. The motion carried unanimously by roll call vote.

5. CONSENT CALENDAR

A motion was made by Yvette Garcia, Downey, seconded by Alison Stevens, Hawthorne, to approve the minutes of May 9, 2018, and direct staff to finalize, and to review and file the Claims Committee Attendance Record. The motion carried unanimously by roll call vote.

6. OPEN SESSION

A. Liability Program Claim Audit Update

Ken Maiolini, of Risk Management Services (RMS), was retained to perform the biennial liability program claim audit. As reported to the Committee at its May 9, 2018 meeting, the claims auditor experienced a delay in receiving member responses to the audit questionnaire. The Committee directed RPA staff to direct the auditor to proceed with the information they had received and continue preparing the audit report. In June RPA staff requested the auditor provide an update for the Committee. The auditor provided a status update, including remaining tasks, and stated they will have a report ready for Committee review at its September meeting.

This item was reviewed and filed by the Committee.

B. Liability Defense Panel Review

At the March 13, 2017 meeting, the Committee directed the Liability Program Manager to add information regarding “area of specialty” for each attorney on the panel to the defense panel list to assist members in assigning Counsel. Last week Carl Warren prepared and distributed a survey to the defense attorneys to learn more about their expertise areas, the members they are representing, and their trial success rate. The survey questions were presented for Committee review. The information will be compiled, added to the defense panel list, and presented to the Claims Committee at its September meeting.

The Committee reviewed and filed this report.

C. Workers’ Compensation Defense Panel Review

ICRMA last updated the Workers’ Compensation Approved Defense Panel in December 2015. Since that time a few attorneys were added to the list. The Committee reviewed an updated worker’s compensation defense panel list and discussed several attorneys highlighted for possible removal with additional notes regarding reason for removal. Reasons for removal included non-usage by the active members and usage only by former members. RPA staff, program manager Robert Tran, and program TPA AdminSure reviewed the panel and suggested multiple attorneys be removed from the panel.

A motion was made by Sara Nazir, Inglewood, and seconded by Yvette Garcia, Downey, to recommend the Board remove the following attorneys from Workers’ Compensation Defense Panel: Carolyn Beliso, J. James Artiano, Yvette Boehnke, Amy Stoodly-King, Sean Handy, Andrew Lower, and Aaron Moreno. The motion carried unanimously by roll call vote.

D. Consideration of Claims Committee Membership

Per the Bylaws in effect on July 1, 2018, Claim Committee composition and appointments are detailed in Article IX, Section B.3. The Claims Committee recommends Directors to its available seats, making efforts to include a balanced mix of Members and at least one (1) individual working in each of the following: Risk Management, Finance, Legal, Human Resources, and Administration. The Board approves Committee appointments ensuring that no Member holds more than one representative appointee to the Committee at any given time.

Based on direction of the Committee, and subsequently the Board at the June 2018 meeting, RPA staff was in contact with two prospective Claims Committee members. One individual expressed interest, but is unable to make the time commitment at this point in time.

Michael “Mike” O’Kelly, Administrative Services Director for Fullerton, also expressed an interest in serving on the Claims Committee.

A motion was made by Yvette Garcia, Downey, and seconded by Alison Stevens, Hawthorne, to recommend Board approval of Michael O’Kelly, Fullerton, to a seat on the Claims Committee with a term expiring June 2019. The motion carried unanimously by roll call vote.

7. CLOSED SESSION

The Committee convened in closed session at 9:54 a.m.

8. REPORT FROM CLOSED SESSION

The Committee convened in open session at 10:42 a.m. Interim General Counsel Luther Lewis reported the Claims Committee provided settlement authority as stated in the following claims: Cho v. San Fernando (\$285,000), Garibay v. San Fernando (\$45,000), Pak v. San Fernando (\$45,000) and on Bayardo v. San Fernando granted authority & given direction. The Claims Committee also approved settlement of \$150,000, less city’s remaining retained limit, in the Ortiz v. Lynwood claim.

9. CLOSING COMMENTS

There were no closing comments.

10. ADJOURNMENT

The meeting was adjourned by general consensus at 10:44 a.m.